



ZHENGHUA SECONDARY SCHOOL

91 Senja Road Singapore 677741 Tel: 6763 9455 Fax: 6763 3577
Website: <http://www.zhenghuasec.moe.edu.sg> Email: zhenghua_ss@moe.edu.sg

07 May 2018

Dear Parents / Guardians

Second Parent-Teacher Meeting (PTM II)

The school will be conducting our second Parent-Teacher Meeting on **25 May 2018 (Friday)**. We would like to take this opportunity to meet both you and your child to discuss his/her academic progress and holistic development.

The details of the session are as follows:

2nd Parent-Teacher Meeting

Date : **25 May 2018 (Friday)**

Time : **10.30am - 5.00pm**

Venue : **Respective Classrooms**

Timeslots (Please note that there will be 2 / 3 slots per timing):

1	11.00am - 11.30am	6	3.00pm - 3.30pm	11	5.30pm - 6pm
2	11.30am - 12.00pm	7	3.30pm - 4.00pm		
3	12.00pm - 12.30pm	8	4.00pm - 4.30pm		
4	2.00pm - 2.30pm	9	4.30pm - 5.00pm		
5	2.30pm - 3.00pm	10	5.00pm - 5.30pm		

Your child should be neatly attired in his/her school uniform.

Please go to www.mconline.sg and log on using your child's account to choose the preferred time slot from **10 May 2018 (Tuesday)** onwards. Please do your booking by **21 May 2018 (Monday)**. If you are unable to come on 25 May 2018, please also indicate through the form so that the Form Teacher(s) may contact you to arrange for an alternative date and time convenient to both parties.

Thank You.

Yours faithfully,
Mr Eugene Lin
Principal