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ZSS/LTPB1/2020/ADM/005

3 January 2020

Dear Parents / Guardians,

Happy new year and welcome back to school. A very warm welcome to our Sec 1 students; the 4-5 years ahead here in Zhenghua Secondary School will be an exciting one as they make new friends, learn new skills, and expand their horizons. To our Sec 2 – 5 students, I hope they have spent the Nov-Dec holiday meaningfully, and are ready to sail through the year ahead with renewed vigour and aspirations.

2019 was a significant year for us as we celebrated our 20th anniversary. We launched our Heritage and Neighbourhood Walls to showcase our school's 20 year history, as well as the history of Bukit Panjang. We even had the honour of having our President, Mdm Halimah Yacob, visit us on 17 April last year to see how we conduct inclusive education and to talk to our student peer supporters. We then celebrated as a school through our ZEST Carnival and Arts Festival on 6 July. Many of the visitors, parents, alumni and members of the public, enjoyed themselves at many of the booths and activities set up by our students. They were also enthralled by all the artistic performances put up by very own student performers in the evening. It was indeed an impressive school-wide effort in celebrating our 20 years as a school.

As we now enter the next decade, we will continue to work hard towards developing each and every student into a principled and future-ready leader. To be future-ready means that we will prepare our students to have the right skills and dispositions to overcome future challenges, but also to encourage them to create the future that they want for themselves. This is also a future where climate change is becoming the biggest challenge facing mankind. As a school, we will thus do our part to help save the Earth. As such, we will cut down on single-use plastics and Styrofoam containers, and increase our efforts in recycling. Students who wish to packet food from the canteen would have to bring their own containers. In line with this effort, we will also cut down on the use of paper in communicating with parents and guardians. We will use Parent Gateway as the main mode of informing you about school events and programmes. Consent forms will also start to be sent via Parent Gateway. I would like to thus encourage all parents and guardians to download and sign in to this app using your Singpass.

On the academic front, we will continue to put in effort to move away from an overemphasis on academic grades by making learning more engaging and authentic through the time freed up from doing away with mid-year examinations at Sec 1 and 3. We will also do away with common tests except for our Sec 4 and 5s. We are also one of the pilot schools for offering full subject-based banding. We had to thus revamp our timetable to accommodate this. The two biggest changes are the late start day for students on Mondays, and the duration of each period. Please refer to the next page for the details of this new timetable. Some classes will see breaks in their timetable, this is to allow our students to catch up on their work, time to meet their classmates for project work, or simply to take a mental break from the day's lessons. We encourage our students to make good use of this time.

Beyond the academics, teachers will continue to emphasise the importance of character and leadership development, while grounding them in our school values of respect, resilience, responsibility, integrity and compassion. We will also continue on our efforts in Positive Education to develop resilient students grounded in sound values, who lead life with a deep sense of purpose, and are inspired to contribute to the greater good of society.

In the spirit of continuous improvement and in response to feedback from our students, there are some changes and updates to our school rules. The school polo t-shirt can now be worn on any school day in view of the increasingly warm weather. The formal attire (shirt or blouse) should be worn when students represent the school at external events and competitions, as well as when receiving awards at ceremonies. We will also continue to educate our students to be responsible users of technology. While we will not totally ban the use of personal electronic devices such as smartphones in school, we will however confiscate them when they are misused. We may have to call down parents/guardians to retrieve these confiscated devices if a student repeatedly misuses such devices in school.

Works for the Senja-KJE flyover are continuing and are slated to complete in end 2021. Our new main gate is now ready. On rainy days, for parents who are dropping off your child/ward via private transport, please enter via the current main gate at Senja Road, and exit via the new gate at Bukit Panjang Ring Road. On dry days, please continue to drop your child/ward off at the drop-off point at the rear gate along Bukit Panjang Ring Road. I will update you on further changes to the road networks around our school as the works progress this year.

I am also happy to inform you that we now have a new synthetic soccer field. More PE lessons can now be held there, and our soccer boys can now train on a good level terrain even after heavy downpours. We also have a renovated parade square with a proper podium which would allow students to have a better view of announcements, teacher and student sharings, and prize presentations at morning assemblies.

Let me end this first letter of the year by encouraging all students to work hard, to work smart, to learn from your mistakes, and to live up to the school values. Make lots of friends, eat healthily, and take part in all school programmes and activities whole-heartedly. Know that the school will put in every effort to support you and to prepare you well for the future. Parents and guardians, do continue providing the best guidance and care for your child and take the time to understand your child's likes and dislikes, fears and aspirations, and what goes on in his or her school life. Do reinforce their good behaviours and set clear boundaries. The teachers and all of the staff members in Zhenghua look forward to working closely with you to shape our students' character and to help them succeed well in life. The Form Teachers will also contact you from time to time to provide updates on your child's progress. The names and email addresses of the 2020 Form Teachers and CCA teachers-in-charge are provided in the annexes and on our website for your reference.

Here's wishing one and all a very successful and fulfilling 2020 ahead!

Yours sincerely,

Mr Eugene Lin Principal

1. 2020 Timetable

With Subject-Based Banding (SBB) extended to all levels, and with the inclusion of Professional Development of staff every Monday morning, the timetable for 2020 has been changed to reflect these. Students who take SBB subjects in MTL and Science, Higher Mother-Tongue Languages, and Sec 3E/4E students taking an 8th subject will experience a longer timetable. The detailed timetable will be shared with your child/ward.

	Curriculum Hours (except 1T1, 2T1, Triple Science, SBB)	Students to report for Flag Raising by	Structured STAR (for graduating students only)	CCA Start Time
MONDAY	8.35am – 2.30pm	8.30am	3.00 – 4.00pm	4.00pm
TUESDAY	8.00am – 1.30pm 8.00am – 2.00pm (1N2)	7.35am	2.30 – 3.30pm	No CCA
WEDNESDAY	7.40am – 2.00pm	7.35am	2.30 – 3.30pm	4.00pm
THURSDAY	8.00am – 1.30pm	7.35am	no STAR programme (until after CCA stand down in April)	2.30pm (including UGs)
FRIDAY	8.00am – 12.30pm	7.35am	12.30 – 1.30pm (CL related only)	2.30pm

Students are to assemble and to sit quietly at the parade square (or classroom in the case of Class Interaction Time on Tuesdays, and in case of wet weather) by 8.30 am on Mondays and 7.35 am on Tuesdays to Fridays. Those who are not present with their classes by that time will be considered late for assembly.

Students who need to leave school before the official dismissal time each day are to obtain permission through our staff in the General Office. All CCAs and after school enrichment programmes should end by 6.30 pm. The school compound closes at 7 pm on weekdays. The General Office is closed on Saturdays and Sundays.

2. Attendance

We seek your support in the following matters related to school attendance. Absence from school as a result of illness must be supported by a valid medical certificate (MC). Absence due to other valid reasons e.g.: bereavement in the family, must be supported with a letter written by parents or legal guardian. The MC or letter is to be submitted promptly to the Form Teacher when the student returns to school. Students **have up to 5 working days** to produce these documents for valid absence, failing which the absence will be deemed as truancy and appropriate consequences will be meted out.

3. Updated School Rules for 2020

Please note the updated school rules regarding use of attire for 2020. Students may choose to wear the school polo t-shirt, which must be tucked in for both boys and girls, on all days of the week. As part of their PE attire, students are to wear Zhenghua black PE shorts, and not any other types of shorts.

STUDENT AND STAFF ACHIEVEMENTS

4. A total of 21 students from the 2019 graduating cohort were accorded the Edusave Character Award (ECHA), an award given to recognise students for demonstrating exemplary character and outstanding personal qualities through their behaviour and actions. Congratulations to the following ECHA winners!

Name	Class in 2019
CHING PHEBE	4E1
JOLIE NG WEI ZHEN	4E1
BAY SHI QI HERLENE	4E2
JAVIER TAN JUN HAN	4E3
TABITHA LIM XIN YING	4E3
CLAIRE NG	4E3
SOH YAN TING	4E3
KIMBERLEY KOH JUN HUI	4E3
LIM PEI JUN	4E3
LINDSEY LECK ZI LIN	4E4
TOH SUEN YU	4E4
AURELIA KIMI LEE LYNN	4E4
LEE YING ZHE, MELVERN	4E4
Koh yu qing	4N1
RUAN YONGXIN	4N1
NUR QISTINA AQILAH BTE MOHD N	4N2
LOW LIN XUAN	4N2
LOH ZI NING, MELODY	4N2
RAENA YEONG XIN'EN	4N2
ERHAN HARITH B ABDUL MALIK	4T1
SOH SHU HUI	5N1

5. Outstanding Contribution Award (OCA) 2019

The Outstanding Contribution Award (OCA) 2019 have been awarded to the following staff and work teams to recognise their significant contributions and value-adding to school processes in areas such as student development, academic programmes and school administration.

OCA Winners (Individual): Mr Rozaini Muhaimin bin Rozlan and Ms Rachel Tan

OCA Winners (Team): Minecraft Team (Humanities Dept), iDiscuss Team (Mathematics Dept), ZEST (Arts Festival Team), ZEST (Carnival Team), ZEST (Memorabilia Design and Sales Team), ZEST (Publicity Team)

ACADEMIC MATTERS

- **6.** There will be no mid-year exams for Sec 1 and 3 students in 2020. The details for subject Weighted Assessments and exams will be issued to your child / ward by **Term 1 Week 3**. All Weighted Assessments, class and common tests will be conducted during curriculum time unless otherwise stated. Please ensure that your child / ward maintains a regular study schedule.
- 7. The STAR (Stretch-Train-Affirm-Remediate) Programme for graduating students in 4Exp and 5NA will commence in **Term 1 Week 2.** Please refer to the detailed STAR schedule that will be provided to your child at a later date.

CCA MATTERS

8. CCA, an important component in the holistic education of your child/ward, is a platform for the development of character, life skills and 21st century competencies. It is through CCA that they are able to discover and develop their interests and talents. CCA attendance is compulsory, and we seek your understanding that any absence from a training/practice session must be covered with a medical certificate. The schedules for CCA training and practice can be found on the CCA noticeboards in school. The list of CCA teachers-in-charge can be found in **Annex B**.

FINANCE AND ADMIN MATTERS

9. School Smart Cards (SSC)

Secondary One students will be issued with a new Secondary level School Smart Cards (SSC). The delivery of their SSC will be updated in due course. In the meantime, they can continue to use their Primary level SSCs for concessionary travel till end Apr 2020. Students can still purchase the Bus Concession Pass (BCP) using their Primary level SSCs but they would need to purchase the BCP for Secondary School students.

10. Transit Link E-Transport Vouchers

Students whose applications for FAS has been approved for 2020 are to redeem their January 2020 Transport e-vouchers from 28 December 2019 to **10 January 2020**. Secondary 1 FAS students will only be able to redeem their Transport e-vouchers in the following month.

SAFETY AND HEALTH-RELATED MATTERS

11. All students are to enter the school compound only through the **rear gate along Bukit Panjang Ring Road** before 8.25 am on Mondays and 7.30 am from Tuesday to Friday. The table shows the rear gate opening hours.

Rear Gate Opening Hours				
	Mondays	Tuesdays & Thursdays Fridays		
AM	6.30 – 9.00 am	6.30 – 8.00 am		
PM	2.30 – 4.00 pm	2.00 – 3.30pm 1.30 – 3.00 pm 12.30 – 2.30pm		12.30 – 2.30pm

For enhanced security, students are to use the main gate to enter and exit the school compound after 4.00 pm.

For students who travel to school by car, parents may drop off your child at the rear gate along **Bukit Panjang Ring Road**. Please refrain from making illegal U-turns as this would pose a danger to other pedestrians and vehicles. Parents are discouraged from turning into the school to drop your child off except during heavy downpours.

- 12. If your child intends to cycle to school, please note that he / she will need to submit a Parent's Consent Form for cyclists to the General Office by **Term 1 Week 2**. All student cyclists need to comply with the regulations as stipulated by the Singapore Traffic Police on safe cycling attire and road traffic rules for cyclists. All students cycling to and from school will hence have to put on a helmet for their personal safety. For our students' safety and the safety of pedestrians, students are not allowed to use personal mobility devices such as e-scooters to travel to and from school.
- **13.** There will be a temperature-taking exercise on **Thursday 16 January 2020**. Sec 1 students will be provided with a new Oral Digital Thermometer (ODT). All other students are to ensure that they have a functioning ODT with them during the exercise.

PARENT-SCHOOL PARTNERSHIP

14. We thank all parents for your continued support over the past years. Your partnership with the school and invaluable feedback has enabled us to improve school processes and programmes resulting in better outcomes for your child/ward. As such, we hope that you will continue to participate in the activities, workshops and interactions for parents organised by our school. For Term 1, we look forward to interacting with all Sec 1 parents during the Sec 1 LEAPS Talk and Campfire on **Friday 10 January 2020**. We will provide you with further details of the rest of our scheduled activities and workshops soon.

KEY EVENTS IN TERM 1

Date	Event
6 January	Sec 1 CCA Roadshow (3.15 – 5.00 pm)
8 - 10 January	Sec 1 Orientation and Leadership Camp
10 January	Sec 1 LEAPS Talk, Parent-Teacher Meeting and Camp Finale (4.30 – 8.30 pm)
24 January	Chinese New Year celebrations (Students will be dismissed from school by 10.30 am)
25 – 26 January	Chinese New Year holidays
27 – 28 January	Chinese New Year school holidays
3 – 7 February	Humanities Week
14 February	Total Defence Day Commemoration
24 – 28 February	Common Test 1 for Sec 4 and 5 students only
2 - 6 March	English Language Week
10 March	Day before Sabbatical Week (Please note that students will be dismissed from lessons at 12.00 pm to facilitate preparations for Sabbaticals. Other school activities such as ViA and cohort bonding may be conducted for some classes after 12 pm)
11 - 13 March	Sabbatical Week
14- 22 March	March School Holidays

Year Head 1: Mr Lim Cheng Yong Email: Iim_cheng_yong@schools.gov.sg

Class	Form Teacher	Form Teacher	Form Teacher
1E1	Mdm Emilia Md Ali	Ms Bernice Chan	
	emilia_mohamed_ali@schools.gov.sg	chan_jing_ying_bernice@schools.gov.sg	
1E2	Mdm Hafida Muhd	Mr Liang Kar Weng	
	hafida_muhamad@schools.gov.sg	liang_kar_weng@schools.gov.sg	
1E3	Ms Kwek Co Hui	Ms Sri Diana Subari	
	kwek_co_hui@schools.gov.sg	sri_diana_subari@schools.gov.sg	
1E4	Mdm Yeo Siok Koon	Ms Lee Yung Wen	
	yeo_siok_koon@schools.gov.sg	lee_yung-wen@schools.gov.sg	
1N1	Ms Widad Wahid	Mr Peter Ng	Mdm Tan Fong Yee
	widad_wahid@schools.gov.sg	ng_seng_huat@schools.gov.sg	tTan_fong_yee@schools.gov.sg
1N2	Mdm Sharifah Nazihah Sulaiman	Mr Edwin Tan	Mdm Komathy (Mrs Krishnan)
	sharifah_nazihah_sulaiman@schools.gov.sg	tan_kian_hong_edwin@schools.gov.sg	komathy_ramanathan@schools.gov.sg
1T1	Ms Phang Ka Leng	Mr Shamsul Idris	Mr Muhd Faisal Ramli
	phang_ka_leng@schools.gov.sg	shamsul_idris@schools.gov.sg	muhammad_faisal_ramli@schools.gov.sg

Year Head 2 : Mdm Zanariah bte Zainal Abiden Email: Zanariah_zainal_abiden@schools.gov.sg

Class	Form Teacher	Form Teacher	Form Teacher
2E1	Mdm Karen Choo	Ms Marinah Mohdar	
	choo_karen@schools.gov.sg	marinah_mohdar@schools.gov.sg	
2E2	Mdm Gloria Boey	Mr Wong Jing Jie	
	Gloria_boey_li_ling@schools.gov.sg	jing_jie_wong@schools.gov.sg	
2E3	Ms Yong Wai Teng	Mr Jacobe Lim	
	yong_wai_teng@schools.gov.sg	lim_chen_guo@schools.gov.sg	
2E4	Mdm Koh Ming Hui	Ms Tay Li Min	
	koh_ming_hui@schools.gov.sg	tay_limin@schools.gov.sg	
2N1	Mr Derrick Lim	Mdm Nur Elfianie bte A Samad	Mdm Saratha (Mrs Selvam)
	<pre>lim_jun_qiang_derrick@schools.gov.sg</pre>	nur_elfianie_abdul_samad@schools.gov.sg	saratha_devi_ramasamy@schools.gov.sg
2N2	Ms Claudia Tan	Mr Ivan Ann	
	tan_danwei_claudia@schools.gov.sg	ann_zhi_yuan_ivan@schools.gov.sg	
2T1	Mdm Nurul Aishah Shuhaimi	Mr Dennis Loy	
	nurul_aishah_shuhai@schools.gov.sg	loy_suan_doong@schools.gov.sg	

Year Head 3 : Mdm Magdalene Tan Email: tan_li_ping_magdalene@schools.gov.sg

Class	Form Teacher	Form Teacher	Form Teacher
3E1	Mr Liew Youxun	Ms Tan Pei Wen	
	Liew_youxun@schools.gov.sg	tan_pei_wen_a@schools.gov.sg	
3E2	Mr Boo Jia Liang	Mdm Chee Pei Jiun	
	boo_jia_liang@schools.gov.sg	chee_pey_jiun_a@schools.gov.sg	
3E3	Mdm Serene Howe	Mdm Felicity Lim	
	howe_joo-li_serene@schools.gov.sg	lim_sy_hing_felicity@schools.gov,sg	
3E4	Ms Victoria Chanel Lee	Mr Andrew Kan	Ms Natalie Tan
	Victoria_chanel_lee@schools.gov.sg	Kan_andrew@schools.gov.sg	tan_li_er_natalie@schools.gov.sg
3N1	Ms Amerlyn Ong	Ms Sakinah Md Supiyan	
	Ong_wei_lin_amerlyn@schools.gov.sg	sakinah_mohamed_supiyan@schools.gov.sg	
3N2	Mdm Tan Li Leng Agnes	Mdm Liu Fen	
	tan_li_leng@schools.gov.sg	liu_fen@schools.gov.sg	
3T1	Mdm Lee Weiqi	Mr Pukalendran	
	lee_weiqi@schools.gov.sg	pukalendran_sindaya@schools.gov.sg	

Year Head 4Exp (Covering) : Mr Samuel Lim Email: samuel_lim_kok_boon@schools.gov.sg

Year Head 4NA/5NA (Covering): Mdm Ho Woan Shay

Email: ho_woan_shay@schools.gov.sg

Class	Form Teacher	Form Teacher	Form Teacher
4E1	Mdm Seah Hwee Bing	Ms Li Jiao	
	seah_hwee_bing@schools.gov.sg	li_jiao@schools.gov.sg	
4E2	Ms Vivian Koh	Mr Sebastian Ang	
	koh_su_hui_vivian@schools.gov.sg	sebastian_ang_tau@schools.gov.sg	
4E3	Mr Leslie Tan	Ms Anna Low	Ms Cynthia Loh
	tan_chun_leng@schools.gov.sg	low_li_leen_anna@schools.gov.sg	loh_so_boey@schools.gov.sg
4E4	Ms Rachel Tan	Mr Chia Boon Ling Randy	
	tan_hui_leng_rachel@schools.gov.sg	chia_boon_ling_randy@schools.gov.sg	
4N1	Mdm Masrena Rahmat	Ms Siti Nurbasyirah Azahar	Mr Roy Tan
	masrena_rahmat@schools.gov.sg	siti_nurbasyirah_azahar@schools.gov.sg	roy_tan@schools.gov.sg
4N2	Mdm Tamilarasi	Ms Tan Meiying	
	tamilarasi_ramaiya@schools.gov.sg	tan_mei_ying@schools.gov.sg	
4T1	Mdm Rosmawati Alwi	Mr Gay Weizhuang	
	rosmawati_alwi@schools.gov.sg	gay_wei_zhuang@schools.gov.sg	
5N1	Ms Darlene John Johney		
	darlene_john_johney@schools.gov.sg		
5N2	Ms Grace Chia		
	chia_choo_hui@schools.gov.sg		

2020 CCA TEACHERS-IN-CHARGE

CCA	Teacher I/C	Email Address
Clubs and Societies		
Art	Ms Tay Limin	tay_limin@schools.gov.sg
AVA	Mr Pukalendran	pukalendran_sindaya@schools.gov.sg
Infocomm	Ms Claudia Tan	tan_danwei_claudia@schools.gov.sg
Entrepreneurship*	Mdm Saratha (Mrs Selvam)	saratha_devi_ramasamy@schools.gov.sg
Library	Ms Tan Hui Leng Rachel	tan_hui_leng_rachel@schools.gov.sg
Sports and Games		
Basketball	Mr Leslie Tan	tan_chun_leng@schools.gov.sg
Football	Mr Ng Kian Hong	kian_hong_ng@schools.gov.sg
Netball	Mdm Karen Choo	choo_karen@schools.gov.sg
ODAC	Mr Roy Tan	roy_tan@schools.gov.sg
Sports Club	Mr Gay Wei Zhuang	gay_wei_zhuang@schools.gov.sg
Volleyball	Mdm Koh Ming Hui	koh_ming_hui@schools.gov.sg
Aesthetics		
Choir	Mdm Emilia Mohamed Ali	emilia_mohamed_ali@schools.gov.sg
Dance	Mdm Nur Elfianie Abdul Samad	nur_elfianie_abdul_samad@schools.gov.sg
Drama Club	Ms Darlene John Johney	darlene_john_johney@schools.gov.sg
Drums	Mr Muhammad Andi	muhammad_andi_mohammed_zulkepli@schools.gov.sg
Handbells	Ms Tan Pei Wen	tan_pei_wen_a@schools.gov.sg
Symphonic Band	Ms Grace Chia	chia_choo_hui@schools.gov.sg
Uniformed Groups	l	
NCC (Air)	Mr Liew You Xun	youxun_liew@schools.gov.sg
NPCC	Mr Shamsul Idris	shamsul_idris@schools.gov.sg
Red Cross	Mdm Felicity Lim	lim_sy_hing_felicity@schools.gov.sg
Scouts	Ms Tan Mei Ying	tan_mei_ying@schools.gov.sg

^{*}Entrepreneurship Club is not open to new students in 2020.